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Enterprise Content Management Solutions for Business

Key Trends in Records Management

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Trend 1: Moving target

- **New regulations, new precedent, new expectations**
- **New media and content types**
- **Quantity of information**
- **eDiscovery**
- **Increased complexity**

Trend 2: Enforcement and Adoption

- **What is the right mix of people, process and technology?**
- **What should be automated vs manual**
- **How do you make doing the right thing the easy thing for end users?**
- **Productivity vs compliance tradeoff**

Trend 3: If it aint Simple it Wont Scale

- **Platform approach –SOA, flexibility, scalability**
- **Integration –eMail, documents, paper, archiving, discovery**
- **Usability –How many clicks, existing working practices, performance, versatility**
- **Alignment**
 - Records policy with retention needs
 - Enforcement with working practices
 - Technology with applications used today